October 14, 2014

Dear Parents & Guardians,

The Senior Retreat Program commences next Monday, October 20, 2014 and is **compulsory for all students.**

**Venue:** Salvation Army Youth and Community Centre, Collaroy
Homestead Avenue
Collaroy Beach NSW 2097

Students are required to be at the College and meet in the Amphitheatre by 7:30am (at the latest) on Monday 20 October. Students will return on Wednesday, October 22. This will range in time from 12.00pm to 1.00pm.

**What to bring:**

- Appropriate clothes for three days (underwear, socks, footwear, shorts, t-shirts, pyjamas, etc).
- Warm clothing (jumpers, warm coat, beanie, etc).
- Pillowcase & bed-sheets or sleeping bag (if you forget, you will be charged for the hire of linen from the venue).
- Bath towel
- Toiletries (toothbrush, toothpaste, soap, deodorant, insect repellent sunscreen, etc)
- **NECESSARY MEDICATION** will need to be given to staff for safe keeping except for asthma inhalers.

Students may have access to the beach (depending on weather & surf conditions) where they will be supervised by staff. As such, a beach towel and swimming costume may also be brought.

A reminder also, that **College policies regarding prohibited items such as cigarettes, alcohol, etc. will be in place during the retreats.** Personal music devices and mobile phones are not to be brought along and the College will not be responsible for their safety. If there is a need to contact a student, please do so via the College Office.

The cost of the retreat is **$195.00, which should have been paid by Monday, September 8. The permission/medical note must also be returned.** If it has not been paid or you have not made arrangements to do so, please contact the College Business Manager, Ms Ann Hurley. For all other queries, feel free to contact Mr Corcoran or Mr Dunn at the College.

Yours sincerely,

Mr M. Corcoran
Year 11 Coordinator

Mr John Dunn
Religious Education Coordinator